

Duchy Preschool & Playgroup, Bradninch			Page 1 of 2	
Document.	028	Sun Protection Policy		
Revision	03	Approved By	Justine Reed	Approval Date 30/09/2022

Scope

This policy applies to all provision for early years aged children, and also – where appropriate – to before and after school provision and walking bus provided by Duchy Pre-school and Playgroup for primary school aged children attending The Duchy School in Bowley Meadow.

Aims

As a Playgroup we want to ensure that both Staff and children enjoy the sun safely. Staff will work with parents to achieve this through:

Protection

Shade

Permanent structures to provide areas of shade were erected in September 2009 and in addition to this we provide parasols and large sheets and drapes to act as extra shaded areas.

Timetabling

The timetable will take into consideration variations in the weather thereby ensuring that children are kept out of the sun when it is at its hottest.

Suitable shade will be provided in the playground area and staff shall be diligent in ensuring children do not have too much exposure to the sun during the course of the day

Clothing

Children will be actively encouraged to wear a hat when playing outside.

Spare hats are available for any children without one.

Staff have agreed to wear hats when outside to set a good example.

In their welcome pack parents will find information regarding a provision of suitable clothing (wide brimmed hats or legionnaire style caps and tops which cover shoulders).

Sunscreen

Parents will be asked to give written permission to the pre-school staff to apply sunscreen at regular intervals. If they wish to provide their own sunscreen, this will need to be labelled with their child's name. This information can be found in the welcome pack.

These written permissions can be found on the child's registration form.

This policy was developed in conjunction with information from the Sun Smart Guidelines (a national skin cancer prevention campaign run by Cancer Research U.K) and will be monitored and reviewed annually.

Approved by (signature)	
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Responsibility for periodic review	Facilities Sub-committee
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Document History

Rev	Changes	Date	Approval
00	Previous changes incorporated for AGM	17/05/10	AGM
01	Revised and reviewed for AGM	15/11/11	AGM
02	Addition of scope statement.	02/01/14	Business Manager
03	Removed reference to the letters to the parents. Added that all info and forms included in the welcome pack (registry documents)	06/06/19	Gosia Prout
	Reviewed	14/07/21	Justine Reed
	Reviewed	30/09/22	Justine Reed
04	Reviewed and amended written permission to include registration form.	05/01/24	Katy Taylor

Approved by (signature)	
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